



CHEAM MARCUDA SWIMMING CLUB



Emergency Action Plan: Procedures for Accidents and Incidents

Facilities: Cheam Leisure Centre

Morden Park Pools

Banstead Leisure Centre

All coaching and competition will take place at safe and appropriate facilities in accordance with Normal Operating Procedures/Emergency Action Plan.

All persons in charge of club and competition sessions must be aware of the NOP and EAP's of the above facilities. These should be strictly followed in case of an emergency.

The important actions points are: -

Raise the Alarm

Call the Emergency services (if necessary)

Do not move someone with major injuries, wait for specialist help

Ensure the rest of the group is properly supervised

Contact the injured persons parent or career – this information can be obtained via the Club Coaches on poolside or by telephoning the Club Secretary.

Complete the club's accident /incident record log

Inform Insurer

INCIDENT AWAY FROM TRAINING VENUE:

Identify incident → does the incident require treatment?

YES

Inform Leisure Centre Staff

Provide LC staff swimmers medical and contact details

Inform parent/guardian at earliest opportunity

Retain a copy of centers accident report sheet for club and parents record

NO

Monitor situation and inform parent / follow Leisure Centre NOP/EAP

13/06/2018