



# CHEAM MARCUDA SWIMMING CLUB



## JOB DESCRIPTION FOR SWIMMING TEACHER

1. To take register of pupils prior to each swimming lesson.
2. To prepare and conduct swimming lessons to the methods and standards set by the National Governing Body for Swimming (Amateur Swimming Association).
3. To be committed to attending as regularly as possible to provide consistency for the swimmers.
4. To conduct a risk assessment of the class and swimming lesson environment prior to delivering lesson.
5. To notify the pool manager of any health and safety issues.
6. To keep the swimming lesson registers up to date.
7. To keep registers in a legible condition and available for use and reference by other staff as required.
8. To notify the teacher co-coordinating the teaching groups, of any changes to the class as necessary.
9. To maintain a friendly and receptive relationship with both pupils, parents and other teachers.
10. To answer all queries from parents where possible – never on poolside during a lesson.
11. To support Cheam Marcuda swimming lesson programme and present it in a positive way to pupils and parents.
12. To encourage pupils to participate in internal club galas, if appropriate.
13. To maintain records for the Group and for Individuals according to the National Plan for Teaching
14. To carry out swimming trials of prospective new members, alongside and during normal lesson and complete the Swimming Trial sheet.
15. Any teacher with a lifesaving certificate will be expected to keep the qualification current.