



CHEAM MARCUDA SWIMMING CLUB



JOB DESCRIPTION FOR COACHING STAFF

1. To take register of pupils prior to each swimming lesson and to be responsible for the behaviour and safety of all swimmers in their squad.
2. To deliver training sessions prepared by Chief Coach to the methods and standards set by the National Governing Body for Swimming (Amateur Swimming Association).
3. To be committed to attending as regularly as possible to provide consistency for the swimmers.
4. To conduct a risk assessment of the class and swimming lesson environment prior to delivering lesson.
5. To notify the pool manager of any health and safety issues.
6. To keep the training session registers up to date if asked.
7. To keep registers in a legible condition and available for use and reference by other staff as required.
8. To maintain a friendly and receptive relationship with both pupils, parents and other teachers.
9. To answer all queries from parents where possible – never on poolside during a lesson.
10. To encourage pupils to participate in internal club galas, if appropriate.
11. To carry out swimming trials of prospective new members, alongside and during normal lesson and complete the Swimming Trial sheet.
12. To attend Galas and Open Meets whenever possible. No expenses will be paid for Galas attended, however, there will be an honorarium of £50.00 p.a. to cover expenses. Entry fees and parking costs will be reimbursed. For attendance at The National Championships, petrol and meals will also be reimbursed but no payment will be made for time travelling or spent at the event. Any additional payment of time or expenses must be agreed by the Chief Coach and the Committee.
13. Any coach with a lifesaving certificate will be expected to keep the qualification current.